

DEPARTMENT OF AYURVEDA  
HIMACHAL PRADESH

(Society for Ayurvedic Pharmacy Education and Training)

No. Ay. H(B)(3)-1/09-III-

Dated, Shimla-9

PUBLIC NOTICE

College of Ayurvedic Pharmaceutical Sciences, Jogindernagar, has been functioning under the Society for Ayurvedic Pharmacy Education and Training, H.P. The Society has been registered under H.P. Societies Registration Act, 2006. Following post in the College of Ayurvedic Pharmaceutical Sciences, Jogindernagar, under the " Society for Ayurvedic Pharmacy Education & Training" are to be filled up :-

**Senior Assistant (Accounts)**

- 1. One post of Senior Assistant (Accounts) with contractual emoluments Rs. 14700/- (10300+4400GP) per month).
- 2. Age: not less than 18 years and not more than 45 years.
- 3. Eligibility, Educational & Professional Qualification and experience:-

**Essential qualification:**

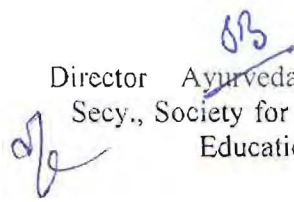
- i) Bachelor degree in Commerce with 50% marks and above from recognized University.
- ii) Having 6 months duration or above certificate course in computer application from recognized /Registered Institution.
- iii) Bonafide Himachali.

**B) Desirable qualification:**

Knowledge of customs, manners, dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

- 4. Terms of Appointment:- One year, which may be extended further on year to year basis subject to satisfactory service and conduct of contract employee.

Application on the prescribed proforma alongwith Rs.100/- bank draft in the name of Member Secretary, Society for Ayurvedic Pharmacy Education and Training, H.P. and relevant documents should reach by 07.02.2015 upto 5.00 P.M. in the office of the Director Ayurveda, H.P. cum-Member Secretary, Society for Ayurvedic Pharmacy Education and Training, Himachal Pradesh, Directorate of Ayurveda, Block No. 26, SDA complex, Kasumpti, Shimla-9. Application received without bank Draft will not be considered.

  
Director Ayurveda, H.P.cum-Member  
Secy., Society for Ayurvedic Pharmacy  
Education and Training, H.P.

Application format for the post of Senior Assistant (Accounts) under the Society for Ayurvedic Pharmacy Education and Training, H.P.

Paste Passport size  
Photograph

1.	Name of the post applying for	
2.	Name of the candidate	
3.	Parentage and Home address	
4.	Date of birth (as per Matric certificate)	
5.	Whether falls within the prescribed age limit	
6.	Educational qualification	
7.	Computer Education	
8.	Whether Bonafide Himachali	

Signature

Note: Photostat attested copies of the related certificates may be attached.